

# Welcome to Image Studio of Dance

#### Our Mission

Our mission is to inspire a positive self-image, promote physical fitness through strength, conditioning, and coordination, while encouraging a passion and appreciation for the art of dance. Image Studio of Dance champions an atmosphere conducive to student growth and development. We strive to ensure that every student feels more confident exiting the studio than they did entering it.

### **Dress Codes & Requirements**

In the spirit of our mission, we have established codes for dress and attendance in our classes. Printed copies can be picked up at our studio and found on the website (www.theimagestudioofdance.com). While we expect discipline in our classes, we encourage a sense of fun and freedom of creative expression.

**Ballet:** black leotard, pink tights, pink ballet shoes. A skirt may be worn. Hair must be pulled back into a ballet bun. **Boys:** white t-shirt, black jazz pant, black ballet shoes.

Jazz/Lyrical/Contemporary: Solid color leotard, tank, or dance top, black jazz pant or tight fitting shorts may be worn. For jazz- tan or black slip on jazz shoes are required. Older students may wear pedinis or half soles if approved by instructor. Lyrical and contemporary students can wear bare feet, or half soles in the intermediate and advanced level classes. If unsure, please check with the reception desk or instructor. Hair must be pulled back off the face in a ponytail or bun. **Boys:** white t-shirt, black jazz pant, black jazz oxford or boot.

**Tap/Musical Theatre:** Comfortable workout style clothing. Tan or black mary jane tap shoes for younger students, black tap oxford for older students. Please check with reception if unsure. No denim! Hair must be pulled back off the face in a ponytail or bun.

**Hip Hop:** Comfortable workout style clothing that students can move in-please no denim. Tennis shoes that you have dedicated to your dance class- must be clean and debris free.

**Combination Classes:** Any colored leotard, pink tights, pink ballet shoes. Ballet/Jazz will wear pink ballet shoes for the jazz portion of their classes. Ballet/Tap will wear mary jane tap shoes for the tap portion of their classes. Ballet/Tumbling classes will wear footless pink tights, as they will be barefoot for the tumbling portion of their classes. Hair must be pulled back off the face in a ponytail or bun. **Boys:** white t-shirt, black jazz pant, black ballet shoe, black tap oxford or black jazz oxford or boot.

**Tumbling:** Form fitting leotard, tank, or dance top with form fitting pants or shorts. Bare feet.

#### Class Placement

The school faculty will meet regularly to discuss the student's progress and/or placement. It is our policy to offer appropriate opportunities to every child. Placement decisions are derived from many years of teaching experience. Often a child is placed in a particular group or class where he or she will feel confident, in order to promote the development of self-esteem. Some dancers who are placed in a higher level become discouraged, only to lose their passion for dance. Others respond to the challenge of being in a class with dancers who are more proficient by pushing themselves to work harder. Placement is highly individual and the factors that go into the decision are complex. Each student will

receive an adjudication card at the end of the year with the appropriate class placements for the next dance season.

#### Attendance

Please call the studio and let us know if your child is going to be absent from a class. Students may make-up a missed class by taking another class offered at the studio that is as similar to the class they are enrolled in. Absences must be made up within one month of the missed class.

#### Communication

It is our desire to have great communication with students and families. A monthly newsletter will be sent out via email at the beginning of each month. Quick emails will be sent out often as reminders of what is going on at the studio, so please be sure that we have a current email address for your family. To speak with an instructor, please leave a note at the reception desk and they will contact you as soon as possible. **Please do not interrupt classes to speak with an instructor, as class time is limited.** Our instructors and directors are always happy to speak with you by phone or by appointment.

#### **Tuition**

Tuition is due the first class of each month. If tuition is not received by the 10<sup>th</sup> of the month a late fee of \$15 will be applied to your account. We offer auto bill to families that desire it. ALL families will be required to have a credit/debit card on file in the office. Please see our Credit Card Policy & Auto-bill Form included in your welcome packet.

#### Recital

Our spring showcase will be in June. The exact date and location will be announced in the November newsletter and posted throughout the studio. All classes, except tech classes, will participate in the Spring Showcase. If for any reason your family will not be participating in the recital, please inform the receptionist as soon as possible. Tickets for the showcase will be available for purchase in May. Ticket cost will be approximately \$15 each. A recital fee of \$30 per family will be due February 1st and will include 2 tickets to the June Showcase.

#### Costumes

Students will be measured for costumes prior to costume ordering. A costume will be ordered for each student in each class that they are enrolled in. A costume fee of \$95 (or \$80.00 for preschool and combination class students) for each recital class your child is in will be due upon request. This is the entire cost of the costume except shoes (tights are included if required). If a costume fee is not paid in full by January 15, your costume fee increases by \$15. We will send out reminders by email when fees are due and when we will be measuring students for costumes.

#### **Pictures**

Each class will have a class photo taken in recital costumes. Dates will be provided. Individual pictures will be taken upon request. Picture forms and prices will be provided by the photographer

## To Drop A Class

Image Studio of Dance will only accept a 30-day IN ADVANCE WRITTEN notice to the office to terminate enrollment before the end of a season. Please obtain the "Drop Form" from the office. Verbal or telephone notice to a faculty member or to the office is not valid. To terminate enrollment, drop a class, or make changes, it must take place either at the end of a month with ALL TUITION PAID IN FULL through the end of that month, even if the student does not attend classes through the month.

**We have an open door policy.** Feel free to call, email, or stop by and give us feedback at anytime. We are thrilled to have your children at Image and are excited to provide them an environment in which to grow!